**St. John’s Summer Program**

**Health Program**

St John’s Summer Program Health Program (the “Health Program”) is approved by Mrs. Catherine Schwartz, as a registered nurse in the state of Maryland, license # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. This Health Program is on file in the front office at 43900 St John’s Road, Hollywood MD 20636.

Staff will notify a parent/guardian in the event of an injury or illness of a child and staff will care for and supervise said child until the parent/guardian arrives. All student health information is required upon registration in St. John’s Summer Program. The online registration form contains a section for the parent to describe any health issues that might impact their child in our program. These health issues are printed out on a form with emergency contact information. The form is given to each instructor, our director and our health supervisor. Each student’s food allergies are additionally delineated on their student badges and highlighted in yellow, see attachment 1. Instructions on confidentiality will be addressed with the staff prior to the commencement of the Sumer Program.

All campers will be trained on the Health Program and made aware of campers with health issues; will be trained on how to care for health problems; and will care for and keep health records private. Any medication to be taken by a camper will be self-administered. The medication will be kept in a locked container in the nurse’s office. Staff will observe campers each day for signs of injury or illness.

Our staff and campers will complete a Staff/Camper Health History form prior to the start of the Summer Program. Health issues will be provided to Staff in class binders at the beginning of each week.

In the event of an emergency, our instructors will follow the instructions on handling an accident, serious injury or illness that are contained in our Emergency Procedures Manual (the “EPM”). A copy of the EPM is provided to one instructor in each classroom. This manual will be reviewed prior to the commencement of our Summer Program and once a week until the end of our Summer Program. Emergency contact information will be provided to each instructor, our director and our health supervisor. A logbook will be kept and each incident will be recorded with a pen and no blank lines between recordings. All Staff will be trained on multi-colored flip book.

In case of a medical emergency, Staff will immediately inform the Director who will identify the medical problem and call 911 if necessary. Staff shall report health situations in accordance with Regs .25 and .26 of Department of Health and Mental Hygiene Youth Camp Regulations.

Blood borne pathogens are transmitted by coming in contact with blood or other potentially infectious fluids such as urine, saliva, bodily secretions, etc. Exposure can occur through mucus membrane contact via mouth, nose, or eyes; directly through the skin via needle sticks or bites; or through contact with non-intact skin such as cuts or abrasions. Our staff will always treat any contact with blood or bodily fluids as an infectious agent. They will use appropriate personal protective equipment, such as disposable gloves, to prevent contact with blood and bodily fluids. In addition, a facial mask for eye, nose and mouth protection might be needed if bleeding is profuse. Our staff will avoid touching the outside of contaminated gloves when removing, and wash hands afterwards. If skin or mucous membrane comes in direct contact with blood, the staff will wash or flush with water the affected area as soon as possible with a ten percent bleach solution or other antiseptic soap. Our staff or health supervisor will always wash hands and other skin surfaces with non-abrasive soap and running water for at least 15 seconds immediately after contact with blood or bodily fluids. They will then rinse and dry with a paper towel and discard. We will dispose of gloves, other used personal protective equipment, contaminated clothing, and item used to clean up blood and bodily fluids. Any blood borne exposure to staff, students, or visitors will be reported to the health supervisor or director.

Attachment 2 contains our form to document that our staff has been trained in our health program and they demonstrate knowledge of the Health Program procedures. Our director will be available during the Summer Program to discuss the procedures if our staff has any questions during the day. SJSP shall ensure and document that before working at camp, Staff and volunteers are trained on the Health Program. Staff members shall conduct health procedures according to the Health Program.

All our staff members and volunteers will conduct health procedures according to this Health Program.

Approved:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2013

Catherine Schwartz

**Maryland License # RO84523**