**St. John’s 2013 Summer Program Employment Agreement**

As a condition of my employment with the Archdiocese of Washington and St. John’s Summer Program, I agree to the terms contained herein.

My position as a Summer Program Instructor requires that I serve as a role model for the children attending St. John’s Summer Program and an instructor of the Catholic faith to them. This requires that I practice the Catholic faith in my own life and that I teach the children the Catholic faith and nothing contrary to it.

Employees shall dress modestly while on St. John’s campus and attending events and functions related to St. John’s parish and/or St. John’s Summer Program. Gentlemen shall wear shorts that reach the knees, jeans or pants. Women shall wear shirts that cover their shoulders and shorts that reach the knee or longer, jeans or pants.

In accordance with my role as Church personnel, I understand that I must conduct myself with integrity and act in a manner consistent with the official teachings, doctrines, laws and policies of the Roman Catholic Church and as a Catholic role model for the children in the parish and attending St. John’s Summer Program. In addition to other legal reasons, I may be dismissed for conduct constituting serious public immorality, public scandal, substance abuse or public rejection of the teachings, doctrines, or laws of the Roman Catholic Church. I understand that all benefits/policies are interpreted and implemented in accordance with the authentic moral teaching of the Catholic Church. All terms are defined as they are understood by the Church moral teaching.

Employees are expected to protect and safeguard confidential information against unauthorized use; not to use confidential information except for business purposes; and not to, directly or indirectly, reveal, report, publish, or disclose confidential information. Any employee who violates this policy is subject to discipline, up to and including immediate termination.”

I understand and agree to the policies and responsibilities set forth above and as otherwise established by the Archdiocese of Washington pertaining to employment and will abide by them.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Printed)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Signature)

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_